

# Flyer, Postcard & Social Media Request Form

Standard Flyers, Postcards & Social Media Posts Require a 48 Hour Turn Around Time

NAME: \_\_\_\_\_ DATE REQUESTED: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

## PROPERTY INFORMATION:

Headline: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Price: \_\_\_\_\_ MLS#: \_\_\_\_\_ Loopnet#: (if applicable) \_\_\_\_\_

☐ I am "OWNER/AGENT" for this property

**PROPERTY FEATURES:** Include square feet, # bedrooms, # bathrooms, acreage, interior, exterior, and any additional features

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

PLEASE CREATE (mark all that apply):

☐ FLYER

☐ POSTCARD

☐ SOCIAL MEDIA POST

## FLYER TYPE:

- ☐ 1 page
- ☐ 2 page (counts as 2 copies)
- ☐ 4 page (counts as 4 copies)

## POSTCARD TYPE:

- ☐ Just Listed
- ☐ Just Sold
- ☐ Marketing

## WHERE ARE THE PHOTOS?:

- ☐ Email
- ☐ Y-Drive
- ☐ Flash Drive

## POSTCARD MAILING OPTIONS:

- ☐ Use Am. Fork Address & Bulk Stamp
- ☐ Use Orem Address & Bulk Stamp
- ☐ Will Be Hand Delivered

## FLYER DESIGN OPTIONS: Please check one

